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*M. Wintote of*  
*Army of the*  
*of the D.P.O.s - D.S. & A. Unit*  
*25.11.12*

Government of West Bengal  
Child & WD&SW Department  
Writers' Buildings, Kolkata-700 001

Memo No. - 7530-SW/12  
3S-267/12

Dated, Kolkata, the 9<sup>th</sup> November, 2012

MEMORANDUM

Sub: - Modification in Notification No.288-SW dated 25.01.2006 read with Memorandum No.2043-SW dated 18.07.2006 and Memorandum No.998-SW dated 07.03.2012 and Memorandum No.6003-SW/3S-225/05 dated 14.09.2012 relating to recruitment to the post of Anganwadi Workers and Anganwadi Helpers under Govt. Quota.

With reference to the Deptt.'s Memorandum No.288-SW dated 25.01.2006 read with Memorandum No.2043-SW dated 18.07.2006 and Memorandum No.998-SW dated 07.03.2012 and Memorandum No.6003-SW/3S-225/05 dated 14.09.2012 relating to recruitment to the post of Anganwadi Workers and Anganwadi Helpers under Govt. Quota, providing for mechanism to recruit AWWs and AWHs under Govt. quota in Govt. run and NGO-run ICDS Projects, the undersigned is directed, by order of the Governor to say that the Government after careful consideration has decided in the public interest to frame guidelines for recruitment to the post of Anganwadi Workers and Anganwadi Helpers under Govt. Quota as under.

In the light of the above, Paras -A(1) (c) and A(1) (e) and A(2) (b) and A(2) (e) of the Memorandum No.288-SW dated 25.01.2006 read with Memorandum No.2043-SW dated 18.07.2006, No.998-SW dated 07.03.2012 and Memorandum No.6003-SW dated 24.09.2012 are modified here under in consonance with the structure of the District Selection and Monitoring Committee for selection of AWWs and AWHs.

GUIDELINE

As per existing order (No.288-SW/3S-225/05 dated 25<sup>th</sup> January, 2006), 5% of the total number of sanctioned posts in respect of Govt. run ICDS Projects will be selected by the Government from amongst the suitable inmates of Govt. and Govt. aided Welfare Homes or by others. The same will continue.

10% of the total number of sanctioned posts in respect of NGO run ICDS Projects will be selected by the Government from amongst the suitable inmates of Govt. and Govt. aided Welfare Homes or by others. The same will continue.

**Qualification in respect of Anganwadi Workers –**

Age – Women in the age group of 18 – 45 years.

<b>Academic Qualification</b>	Madhyamik / School Final / High Madrasha Or Equivalent Examination passed from a recognized Board in case of general candidates.	Class - VIII Passed in case of SC / ST candidates.
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This will apply in case of both Govt. and NGO-run ICDS Projects.

**Qualification in respect of Anganwadi Helpers -**

**Age -** Women in the age group of 18 - 45 years.

**Academic Qualification -** Class - IV passed. (For SC / ST candidates also)

This will apply in case of both Govt. and NGO-run ICDS Projects.

Other eligibility criteria of Anganwadi workers as well as Anganwadi Helpers may be included as follows:-

- 1) Suitable inmate of Govt. and Govt. aided Homes.
- 2) Women in distress, once all eligible candidates in (1) is exhausted and certified accordingly by the District Selection and Monitoring Committee.

**Resident -** A candidate should be a resident of the concerned Gram Panchayat/Ward.

**Residential Certificate -** Residential Certificate to be issued either by M.P / M.I.C. / M.O.S/ MLA/ DM/Collector/Addl. Collector /ADM/ SDO / BDO /Chairman of Municipality / Councillor / Pradhan of Gram Panchayat / Sabhadhipati, Panchayat Samiti.

In case of inmates from Govt. and Govt. aided Homes, residential certificate may be issued by the Superintendent of the Home concerned.

**Procedure of Selection -**

Eligible candidates will apply to the -  
MIC of the Department of Child Development.

- A Selection Committee to be constituted as follows:-
  - 1) M.I.C. of the Child Development Deptt. - Chairperson.
  - 2) Principal Secretary / Secretary of the Child Development Deptt. - Member
  - 3) Two members, involved in Social Services, to be nominated by the MIC, Child Development Deptt.
- The Selection Committee will select the candidates observing the guidelines.

10. The PS to HMIC, Child Development Department
11. The PS to HMIC, Women Development & Social Welfare Deptt.
12. The PS to HMIC, Forest Department
13. The PS to HMIC, Uttar Banga Unnayan Parishad Deptt.
14. The PS to HMIC, Mass Education & Library Science Department
15. The PS to HMIC, Correctional Home Department
16. The PS to HMIC, Statistics & Programme Implementation Department
17. The PS to HMOS, Fisheries Department
18. The PS to HMIC, Law Department
19. The PS to HMIC, Self Help Group Department
20. The PS to HMIC, Environment & Public Works Department
21. The PS to HMIC, Food Processing Department
22. The PS to HMIC, Food & Supplies Department
23. The PS to HMIC, Commerce & Industries and Information Technology Department
24. The PS to HMIC, Agriculture Marketing Department
25. The PS to HMIC, Tourism Department
26. The District Programme Officer (ICDS).....  
with a request to circulate the Memorandum to the CDPOs of your District.
27. PA to Secretary, CD&WD&SW Department.
28. The Treasury Officer.....
29. The District Social Welfare Officer .....

*B. B. Chatterjee*  
Joint Secretary to the Govt. of West Bengal

No. 7956/2(12)-SW

Dated, Kolkata, the 17<sup>th</sup> December, 2012

Copy forwarded for kind information and necessary action to:

1. Shri Rabindra Nath Ghosh, MLA, Natabari, Coochbehar
2. Shri Khageswar Roy, MLA, Rajganj, Jalpaiguri
3. Dr Rudra Narayan Bhattacharya, MLA, Siliguri, Darjeeling
4. Shri Amal Acharya, MLA, Itahar, Uttar Dinajpur
5. Shri Biplab Maitra, MLA, Harirampur, Dakshin Dinajpur
6. Janab Abu Naser Khan MLA, Sujapur, Malda
7. Shri Srikanta Mahato, MLA, Salbani, Paschim Medinipur
8. Shri Akhil Giri, MLA, Ramnagar, Purba Medinipur
9. Shri Nanda Saha, MLA, Nabadwip, Nadia
10. Shri Sil Bhadra Dutta MLA, Barrackpur, North 24-Pgs.
11. Shri Pulak Roy, MLA, Uluberia, Howrah
12. Shri Swapan Bauri, MLA, Saltora, Bankura

Joint Secretary to the Govt. of West Bengal


- After completion of selection procedure, the list of selected Candidates will be sent to the Directorate of Social Welfare for communicating the same to the concerned Child Development Project Officer.
- The Concerned Child Development Project Officer on receipt of the Order from Directorate of Social Welfare will issue appointment letter to the selected candidates after verifying of all the original certificates and testimonials.

After official publication, this Memorandum will be a part of this Deptt. Memorandum No.288-SW dated 25.01.2006 read with Memorandum No.2043-SW dated 18.07.2006, Memorandum No.998-SW dated 07.03.2012 and Memorandum No.6003-SW/3S-225/05 dated 14.09.2012

All other matters as contained in the aforesaid Memoranda except ones that are not in consonance with this Memorandum shall remain unchanged.

This order will take immediate effect.

By Order of the Governor

  
Joint Secretary to the Govt. of West Bengal

No. 7530-1(29)-SW

Dated, Kolkata, the 9<sup>th</sup> November, 2012

Copy forwarded for information and necessary action to:

1. Dr. Shreeranjana, IAS, Joint Secretary, Ministry of Women & Child Development, Shastri Bhawan, New Delhi-110 001 (011 2338 7683).
  2. Smt. Rupa Dutta, Director, Ministry of Women & Child Development, Shastri Bhawan, New Delhi-110 001.
  3. The Principal Secretary, Health & Family Welfare Department, Swastha Bhawan, GN 29, Sector-V, Salt Lake City, Kolkata – 700 091.
  4. The Principal Secretary, Finance Deptt., Govt. of West Bengal, Writers' Buildings, Kolkata – 700 001.
  5. The Commissioner of Social Welfare, West Bengal
  6. The Joint Secretary(ICDS), Child Dev. Department
  7. The District Magistrate, .....
  - ✓ 8. The Addl. Director of Social Welfare, West Bengal
  9. The Addl. District Magistrate, .....
- With a request to kindly circulate the Memorandum to the Sub-Divisional Officers of your District.
10. The PS to HMIC, Child Development Department
  11. The PS to HMIC, Women Development & Social Welfare Deptt.